

Radboud Universiteit



Grant regulations

Wellbeing

SOFv x SLIM

2023-2024

Cooperation between SOFv en SLIM

Article 1: Agreements

Student Life and International Mobility (SLIM), in consultation with the SamenwerkingsOverleg Faculteitsverenigingen (SOFv), has decided that (September 2023):

1. The SOFv receives an annual grant from SLIM with the aim of supporting the grant making process for member organisations of the SOFv¹ by subsidising wellbeing activities.
2. The provision of these grants to member organisations of the SOFv is done according to the grant policy prepared by SOFv and approved by SLIM which is articulated in the grant regulations.
3. The SOFv's grant policy is adopted annually by SLIM when discussing the annual report.
4. The grant to the SOFv will be awarded as a 'lump sum' that will be paid semi-annually, after discussing the figures with SLIM.
5. Financial control is ensured through regular consultations between SLIM and the SOFv.
6. The board of the SOFv is responsible for implementing the grant policy and decisions thereon.

Article 2. Relationship between SLIM and SOFv

1. The SLIM department head authorises the SOFv board to make decisions on applications under these regulations.
2. No later than 2 months after the start of the financial year, the SOFv consults the grant budget with a staff member of SLIM. On this basis, the grant budget is determined.
3. No later than 2 months after the start of the financial year, the regulations in force up to that time are evaluated, adjusted where necessary and redefined in cooperation with SLIM.
4. The SOFv provides financial accountability via an interview with SLIM every six months.
5. No later than 2 months after the completion of the financial year, the financial accountability is discussed and the final grant determined.

¹ By member organisations of the SOFv, we mean recognised study, and faculty associations and/or foundations whose primary focus is on students of their own study programme and/or faculty and who pay annual dues to the SOFv. For membership criteria, please see the SOFv statutes; Article 4 and Article 5.

Grant regulations for wellbeing subsidy

These regulations have been approved by Student Life and International Mobility, part of Student Affairs, part of Radboud University, and are reviewed annually.

Article 1: Objective and means

The university encourages the promotion of wellbeing among students. For this reason, there is a wellbeing subsidy. A wellbeing subsidy is a guarantee subsidy requested by member organisations of the SOFv to promote the wellbeing of members through the financing of activity(ies). The SOFv handles these subsidy requests.

1. The SOFv's objective is to represent the collective interests of its members, coordinate activities organized by members, exchange knowledge and experience, and promote the integration of members.
2. The SOFv aims to achieve the objective through:
 - Establishing an executive board;
 - Setting up task-oriented committees where necessary;
 - Seeking board members from as many different disciplines as possible within Radboud University Nijmegen;
 - Organising activities in which member associations can participate.
3. The SOFv supports activities and organisations that fit its objective. The support has a complementary character: this means that the SOFv provides financial and material support if other possibilities prove insufficient.
4. The financial support mentioned in paragraph 3 of this article may be provided in the form of a grant.
5. The wellbeing subsidy can be applied for until August 2024, after which the subsidy will cease.

Article 2: Wellbeing subsidy criteria

1. Wellbeing is a broadly interpretable theme and may include topics such as connection with each other and the university, personal development, increasing mental strength, visibility, and community building.
2. The well-being subsidy is allocated to an existing or new activity(ies) aimed at promoting the well-being of the association's members.
3. All activities must have a substantive character.
4. SLIM does not subsidize beverages, food, clothing, and/or printing materials;
5. Subsidized activities may not have commercial purposes;
6. Sporting activities fall under the wellbeing subsidy.
7. Formal activities such as lectures, symposiums, or theme days are only approved if there is a direct link to well-being.
8. For active member activities, a maximum of half of the requested amount is granted.

9. Wellbeing subsidies are further assessed based on: Motivation; Ambition; Creativity; Impact; Accessibility; Sustainability; Size of activity(ies).

Article 3: Level of grant award

1. There is a cap of €1500 per member organization available for disbursement;
2. There is no maximum for requests, as long as the total amount of the respective member organization remains below the cap mentioned in 3.1.

Article 4: Application procedure

The application must be submitted **at least 4 weeks** before the start of the activity using the application form. The right to subsidy expires when this deadline has passed. However, the treasurer of the SOFv can choose to make an exception if there is a valid reason. The treasurer of the SOFv is responsible for handling and disbursing the subsidy.

The following attachments must be submitted via email:

- A detailed budget for the activity;
- An explanation of the budget;
- An explanation of the activity, including the requirements as stated in Article 2;

The applicant will receive written notice of the decision regarding the application no later than 10 working days after submission..

Article 5: Settlement

Settlement must take place **within 6 weeks** after the end of the activity. For the final allocation, the following documents must be submitted via email:

- Realisation of the budget + explanation;
- A realized program;

Article 6: Decision-making

The decision is made on the basis of the guidelines as issued by the SOFv and SLIM. Any deviation from the guidelines or rejection is justified in the report.

Article 7: Objections

If the applicant disagrees with the decision taken, a written objection may be submitted to SOFv **within four weeks** of notification of the decision. SOFv will in turn consult with the relevant staff of SLIM.

Article 8: Grants

1. Grant awards are provisional and become final only after the applicant submits a financial statement of costs incurred.
2. Grants that are not requested and/or accounted for by the deadline specified in the guidelines will lapse.