

## FAQ Profiling Fund (English)

*This document applies to students of Radboud University. The Profiling Fund of the HAN has different guidelines and deadlines.*

### 1. What is the Profiling Fund?

The Profiling Fund is a document that contains all the rules regarding financial support for students. You can make use of this if you experience study delays due to circumstances such as doing a board year or co-determination work, top sports, family care, chronic illness, or other personal circumstances.

### 2. What is a board month?

A board month is a financial contribution for the study delay that you incur during your board work.

Board months are referred to as a month of financial support in the Profiling Fund. In common parlance, this is called a board month.

### 3. Why are board months expressed in 'months'?

A calendar year has 12 months, so you can incur a maximum of 12 months of study delay. The compensation for the incurred study delay is linked to the monthly funding from DUO (Dienst Uitvoering Onderwijs). See the [website](#).

### 4. How is the number of board months determined for me?

A board is assigned a number of board months as a whole. This is distributed proportionally among the number of board members of the association. The total number of board months is determined by an assessment. This can be a voluntary assessment, which can be requested every year, or a mandatory one, which takes place every three years. The assessment committee will evaluate the association based on the criteria described in Appendix B. This indicates the total number of board months for the entire association.

### 5. How do I apply for my board months?

At the beginning of September, associations that have been awarded board months (see [distribution 24-25](#)) will receive an email from slim@ru.nl. Read this email carefully and complete the attached application form by the 1st of October. Starting from early October, all individual board members will receive an invitation to initiate their own process in Osiris. Pay close attention to the

applicable deadlines! This email was sent on September 12 by SLIM with the subject: *REMINDER Aanvragen bestuursmaanden - Requesting board months*

## 6. How do I apply for board months if a board member is studying at HAN?

You are responsible for applying for the board months at the HAN yourself, if one or more board members study at the HAN. You will be notified by the HAN about this. Keep in mind that the HAN has different deadlines and rules, and that student organisation accreditation has to be reapplied there every 2 years.

Check carefully which deadlines apply to your organisation. Questions about HAN procedures can be sent to [bestuursbeurzen@han.nl](mailto:bestuursbeurzen@han.nl).

If you have problems, you can also approach your umbrella organisation. They have experience with shared boards and applying to HAN for months. They will be happy to think along with you.

The HAN has an information afternoon for boards on the 19th of September where information will also be given on the accreditation of an association and the allocation of board scholarships.

## 7. What deadlines should I take into account?

### a. Radboud Universiteit/SLIM:

Before the 1st of October: requesting board months

Deadline finishing the process on Osiris

- Before the 1st of November: board members who receive 9 months or more (including handing in a personal plan)
- Before 1 December: board members who receive 8 months or less

Before 1 November: requesting a voluntary review

### b. HAN (be aware!: make sure to check at the HAN itself which deadlines apply to your organisation!)

Before 15 October: requesting accreditation of student organisation

Before 15 November: requesting board months

## 8. Has the amount of board months gone up?

Yes, compared to the 2023-2024 academic year, they have gone from €345.45 to €380 in the 2024-2025 academic year.

## 9. How is the amount of a board month determined?

The amount of a board month is determined by adding the amount of the basic grant (living away from home) to the maximum supplementary grant and dividing it by two. For current amounts, please refer to Art. 3.18 WSF 2000. In the academic year 2024-2025, this will be €380 per board month.

## 10. How can I have my association reviewed?

The voluntary review can be requested every year. To do so, submit the details via [the website](#) before the 1st of November. Note: It is not guaranteed that you will get more board months, the number may even go down. So be sure to do more work that also meets the criteria described in Appendix B.

The mandatory review takes place every three years. The next one will be in autumn 2025.

## 11. What are the criteria on which I will be reviewed?

The criteria on which the association is reviewed can be found in Appendix B of the Profiling Fund.

## 12. Appendix B 1.b 'Activities must benefit at least 50 students annually.' Does this refer to a total of 50 different students?

Yes, participation in an activity could include taking part in a workshop, attending a lecture or party, being a spectator at a performance or addressing students during a recruitment activity at the Radboud intromarket.

## 13. The annex on criteria (Annex B 1.d.) states the following: 'Additional value is given when the organisation and its activities contribute to the goals of Radboud University'. How can I find these goals?

They can be found on the website:

<https://www.ru.nl/en/about-us/mission-and-strategy/mission>. These include themes such as sustainability, well-being, entrepreneurship, diversity & inclusion and social safety.

## 14. I do not agree with the outcome of the review, what can I do about it?

If you disagree with the result, you can lodge an appeal. How the appeal works and which deadlines apply, is described in Appendix B of the Profiling Fund. After the first review round, an appeal committee considers the appeals. Make sure you describe well why you are appealing. It may be useful to grab the result form here.

## 15. I receive board months but also financial support due to personal circumstances, is this possible?

You can make an appointment with the student dean. Together, you can see where the study delay lies and whether it overlaps. You may be able to get support for both cases.

**16. Is it possible for my association to claim incidental months?**

No, it is no longer possible to apply for incidental months due to an overspending of funds from the Profiling Fund. Unfortunately, this means that the incidental months that could previously be applied for have been discontinued.

**17. My association has reached the maximum number of 72 months. Why is this the maximum?**

The university wants to keep student trustees on their toes and their efficiency. With a number of 72 months, a large association can be well run. If a board goes over this, it may be good to take a critical look at which tasks really need to be done by the board and whether everything is running efficiently enough.

**18. The workload is disproportionately distributed within our board. Is it possible to distribute the months disproportionately then?**

No, this is not possible. If there are such large differences, it is of course possible to make informal mutual agreements within your board.

**19. Does the maximum number of board months also include co-determination months?**

No, financial support for board work is separate from financial support for co-determination work. You must submit these applications separately.

**20. I have a double function because I also have a function within another organisation due to my set of tasks. Can I obtain board months via both organisations?**

No, if it is within your set of tasks, you can add it to the job description at the relevant organisation. If you have a double function at two separate organisations, you can get board months for both.

**21. How do I stay informed about possible changes to the Profiling Fund?**

At the beginning of the academic year, SLIM sends an e-mail with a link to the Profiling Fund to all boards, this will be the current document. No interim changes are made to the Profiling Fund. A review will take place every two years.

**22. Where can I find the Profiling Fund?**

You can always find the regulation [here](#) on the website. The full document 'Regeling Profileringsfonds 2024-2026 EN' can be found at the bottom of the page.

**23. I have a question that is not listed here. Who can I contact?**

You can contact your umbrella organisation or SLIM via [slim@ru.nl](mailto:slim@ru.nl)